

REGULATIONS, 2017

OFFICE OF THE ISLAMABAD BAR COUNCIL

, ISLAMABAD,

The __ April, 2017.

No. 13170 I.B.C...:-Whereas it is expedient to provide for regulating the business of Bar Associations to ensure efficient performance and whereas the circumstances render it necessary to formulate regulations of Bar Associations.

Therefore in exercise of the powers conferred by Section 56 of the Legal Practitioners and Bar Council Act, 1973, (Act XXXV of 1973), the Islamabad Bar Council is pleased to make the following regulations:—

REGULATIONS

- A. these regulations shall be called the Islamabad Bar Council Regulation 2017.
 - B. These shall come into force from April 2017.
 - C. These regulations shall apply to all the Bar Associations of Islamabad already formed including the Islamabad District Bar Association, Islamabad High Court Bar Association and these shall supersede all existing regulations, constitutions of the Bar Associations, Memorandum of the Bar Associations to the extent of inconsistency with these regulations.
1. **Objects:** The objects of the Bar Association are to:--
- a) Struggle for the civic liberties, human rights and rule of law.
 - b) Strive to remove any difficulty faced by the legal profession.

- c) Carry out the instructions, or decisions of the Islamabad Bar Council made from time to time; and
 - d) Protect and safeguard the rights, interests and privileges of the Members.
2. In these Regulations of Associations, unless there is anything repugnant in the subject or the context:
- a. "Advocate" means an advocate whose name is borne on the Rolls of Advocate maintained by the Islamabad Bar Council.
 - b. "Association" means the Islamabad District Bar association and the Islamabad High Court Bar Association recognized by the Islamabad Bar Council.
 - c. "Bar council" means the Islamabad Bar Council.
 - d. "Committee" means a Committee constituted by the Bar Association or by the President in accordance with the provisions of regulations of Association.
 - e. "Eligible Voter" means an advocate whose name for the time being appears on the Roll of Bar Association and has fulfilled the conditions laid down under Rule 8.10 of the Islamabad Legal Practitioners and Bar Council Rules 2017 and 175-K(a) of Pakistan Legal Practitioners and Bar Council rules 1976, and is not debarred from use of library books or declared as a defaulter.
 - f. "Visiting Member" means a member of another Bar Association visiting the Bar Association casually to avail the facilities of the Bar Association.

- g. "Regular Member" means a member of the Bar Association who is validly entitled to participate in the affairs of the Bar Association.
- h. "Office Bearer" means the President, Vice-President/s, Secretary/, Joint Secretary, Finance Secretary, Secretary Library, Auditor and Members of the Executive Committee, as may be elected under the regulation of Association or any other person. To whom all or any of the functions of the office bearer for the time being are assigned by the Executive Committee of the Bar Association:
- [Provided that the Members of the Islamabad Bar Council by virtue of their office, shall be *Ex-officio* Members of the Executive Committee of the Bar Association.
- i. "President" "Vice-President/s" both "Secretary/s", "Finance Secretary", "Joint Secretary", "Member Executive Committee", "Secretary Library", "Auditor" mean the President, Vice-President/s, Secretary/s, Finance Secretary, Joint Secretary, Member Executive Committee, Secretary Library or librarian and Auditor of the Bar Association elected under the regulation.
- j. "Election Board" Election Board" means a Board consisting of three Senior Members of the Bar Association, one of them of not less than 15 years standing to act as the Chairman and two of them of not less than 10 years standing to act as the Members.
- k. "Eligible Candidate" means a practicing member of (an) Association having practiced at the time of filing nomination papers for a period of not less than; (i) Three years for the office of Member Executive Committee and others; (ii) Seven years for the office of Secretary; (iii)

Eight years for the office of the Vice President; and (iv) Ten years for the office of the President, respectively.

- l “Meeting” means the meetings of the House and its Committees.
- m “Annual Meeting” means the meeting of the house convened for the approval of the annual account and reports and report on the performance of the Association.
- n “Special Meetings” means a meeting of the House convened for special purposes.
- o “Emergent Meeting” means a meeting of the House on the requisition of the members or summoned by the President/ Secretary under the Regulations; and
- p “General Meeting” means a meeting of the House convened to deal with the ordinary business of the Association.
- q **Defaulters.**-- A member, who fails to pay his monthly subscription for one year, shall, after the expiry of the last date of the 31st December, shall cease to be a Member of the Association:

Provided that such Member may apply for restoration of his membership on making payment of the outstanding arrears due from him in committee thereto and such penalty as determined by the President or Executive Committee and on payment, his membership shall be restored by the President or the Executive Committee, forthwith:

Provided further that if such member does not apply for restoration within two months after he had ceased to be a member the Secretary shall report to the Islamabad Bar Council, recommending removal of his name from the Rolls of Advocates.

3. Duties of the Lawyers.

It would be the duty of every lawyer:

- i. To act without fear or favour for just cause of their clients.
- ii. To devote themselves to the cause of their client diligently and with assiduous application of their mind;
- iii. Not to accept or resort to any favour at the cost of their integrity, morality and legal propriety;
- iv. To fight against corruption wherever found and against illegal favour from whatever source if comes or is found; and
- v. To appoint as Clerk/Munshi a person of good repute and not previously convicted of offence involving moral turpitude or not declares as a tout.

4 **Eligibility of Membership.**-- All Advocates on the Rolls of the Islamabad Bar Council and practicing regularly shall be entitled to become members of a Bar Association.

5 **Mode of Admission.**— An Advocate may seek membership of a Bar Association by paying:--

- a. Rs. _____, as admission fee; and
- b. Rs _____, as monthly subscription, by 10th of each month.

6 Application for membership shall be made to the Secretary along with a photo copy of the enrollment certificate and a photograph and shall be placed before the Executive Committee, who shall grant the membership.

- 7 An application shall not be rejected by the Executive Committee unless the applicant has been given an opportunity to be heard. In case the application is rejected the Executive Committee shall record reason for doing so in writing and a copy thereof shall be supplied to the applicant. Against the decision of the Executive Committee, an appeal shall lie to the General house and shall be preferred within 15 days from the date of communication of the decision.

Provided that the appeal shall be decided by the General House within a period of one month of its receipt.

- 8 By virtue of the membership of a Bar Association, every advocate shall be entitled to the services and amenities of Bar Association.

- 9 Visiting Member of another Bar Association shall be entitled to amenities admissible to Regular Member if he pays Rs.100 as admission fee and Rs. 50 as monthly subscription but he shall not be entitled to contest or take part in any manner, whatsoever, in the elections of the Bar Association.

- 10 **Regulations--** A Bar Association shall consist of a President, Vice President/s, Secretary/s, Joint Secretary, Finance Secretary, Secretary Library, Members of the Executive Committee, Auditor and the ordinary Members.

- 11 **Absence of illness of a Member.--** No subscription shall be paid by a Member who had discontinued practice or was absent from his ordinary place of business for a considerable period provided he or on his behalf, an information was sent to the Secretary to that effect within three months:

Provided further that if such information is not received within the time prescribed, the Member shall automatically cease to be the Member:

Provided further that the removal of membership of an advocate shall be restored by the Executive Committee subject to the payment of the outstanding dues.

2 **Expulsion from Membership.**-- The General House may expel a member from the membership of the Association on the following grounds:-

- a) he is guilty of misconduct;
- b) His behaviour towards other members is objectionable;
- c) he acts against the interests of the Association:

Provided that the matter of expulsion shall not be placed before the General House unless it has been initiated by not less than 1/3rd of the total members or 100 members, whichever is the less and the expulsion shall be by 2/3rd of the total membership.

3 The Executive Committee of the Islamabad Bar Council shall forthwith suspend the membership in the Bar Association of an advocate or suspend the license of an advocate or cease the status of an office bearer of any Bar Association, if the advocate concerned or the office bearer violates the decisions/directions of the Pakistan Bar Council or the Bar Council, or impairs the cause of the legal fraternity, or impairs the cause of the Bar Association or misuses his office.

4 An appeal against such expulsion shall lie to the Executive Committee of the Bar Council within a period of 30 days.

5 An Advocate as a matter of right is eligible to appear in Courts wearing Robe in Criminal or Civil litigation pending for or against him.

6 **President, Vice-President, Secretary, Joint Secretary, Secretary Library.**

- a) The President shall be responsible for ensuring due compliance of the Regulation of the-Bar Association;
- b) he shall convene and preside over a meeting of the Bar Association and the Executive Committee;
- c) he shall have a casting vote;

- d) he shall after receiving a complaint from a member about the misbehavior of any of the functionaries of the subordinate judiciary, personally take up the matter with the authorities to resolve it amicably and if not settled and he is of the opinion that it needs to be placed before the General House he may pass such orders;
- e) he shall refer a complaint received against a member of the Bar Association, containing allegations of misconduct or misbehavior, to the Executive Committee and if the Executive Committee recommends that the matter needs probe by the Bar Association, he shall refer the matter to the House;
- f) he shall place before the General House a complaint for consideration as to declaring the person complained against, to be or not to be a Tout, in special meeting convened for the purpose, in compliance of the provision of S.59 of the L.P. and Bar Councils Act, 1973;
- g) he shall maintain the dignity and prestige of the profession;
- h) he shall have right to incur and sanction expenditure upto Rs. 300 from the funds of the Association and if the expenditure exceeds Rs.300 he shall place the matter before the Executive Committee for its approval;
- i) he shall convene a meeting of the Executive Committee on the requisition of the five members of the Executive Committee and in the case of , General House an emergent meeting of the House on a requisition signed by Hundred members;
- j) he shall operate the bank account with the Secretary or with any office bearer authorized by the Resolution of the General House;
- k) he shall exercise control over the employees of the Bar Association;
- l) he shall have the disciplinary control over the clerks/munshies of the members of the Bar Association;

- m) he shall satisfy himself of the qualification and conduct of the clerks/munshies of the Members of the Bar Association;
- n) he shall on being satisfied, cause to issue Identity Cards to the Clerks/munshies of the Members of the Bar Association;
- o) he shall have the power to constitute from amongst its members, sub-committees as he may deem necessary for the 'performance of the functions of the Bar Association.

7 **Vice- President.**-- The Vice-President, in the absence of the President shall exercise all the powers and duties of the President and in absence of both, the Members of the Executive Committee shall elect one of its Members to be the President for the purpose of the meeting.

8 **Secretary.**-- The Secretary shall have the confidence and co-operation of all the Members of the Association in properly maintaining the welfare and prestige of the Association. It shall be the duty of the Secretary to:--

- I. Personally attend to conduct and sign all correspondence on behalf of the Association.
- II. Control and manage the establishment.
- III. Look to the maintenance and upkeep of the library, Bar Room and furniture of the Association.
- IV. Call all ordinary, emergent and general meetings of the Association and the Executive Committee and record their minutes.
- V. Maintain an upto-date record of the clerks and munshies and check their credential after every three months.
- VI. Maintain the lists of touts and disreputed persons (declared by Courts or the Executive Committee).
- VII. Arrange and manage all social, cultural and all academic functions.
- VIII. Take action against the defaulters according to Rules.
- IX. Maintain list of members debarred from using the library under the Library Rules, and paste their names on the Notice Board.

- X. Make payments sanctioned by the Executive Committee.
 - XI. Deposit all amounts of the Association in the Bank, authorized by the Executive Committee.
 - XII. Check the library regularly at least once in a month.
 - XIII. Call general meeting when requisitioned either by the members of the Association.
 - XIV. Initiate all proceedings against the touts defined either on its own motion or on allegation received by him, according to Legal Practitioners and Bar Councils Act.
- 9 The Secretary shall maintain the following registers and books of accounts in such forms and manner as the Executive Committee may direct from time to time and the same shall be correctly and regularly kept:--
1. Memorandum of the Bar Association
 2. Register of the members of the Association
 3. Accounts Books
 - a. Money Receipt Register
 - b. Expenditure Register
 - c. Bank Pass Book
 - d. Cheque Book.
 - e. Receipt Register.
 4. Library Registers.
 - a. Library Register.
 - b. Register of Books in the library.
 - c. Issue and Receipt Register.
 5. Establishment Register.
 6. Stock Register.

7. Register of the general meetings.
 8. Register of the Executive Committee meetings.

 9. Notice Register.

 10. Correspondence Register

 11. Files of the Association

 12. Register of complaints against members etc.

 13. Defaulters Register showing money dues on subscription and an other register. Fines imposed and realized from members as price of books lost/damaged, or failure to return books in time and price of library books declared lost or damaged by him.
- 20 The Secretary shall at close of tenure, hand over all the registers of the Association to the new elected Secretary after it has been checked.
- 21 **Joint Secretary.**-- The Joint Secretary in the absence of the Secretary, shall exercise the powers and duties assigned to the Secretary.
- 22 **Vacancy.**-- If the office of an office bearer becomes vacant during the existing term, in case of an office other than the members of Executive, the same shall be filled in by the advocate who had secured votes next higher to the elected Member, whose office becomes, vacant, and if otherwise, the vacant office shall be filled by a Member elected by show of hands on the number of simple majority in the General Body Meeting of the House within 15 days after such office becomes vacant and in case the vacant office relates to a Member of the Executive Committee, the latter procedure of election at the General Body Meeting by show of hands within 15 days shall be adopted.
- 23 **Executive Committee.**-- There shall be constituted an Executive Committee consisting of the following Members:--

- i. 1. President.
- ii. Vice President's.
- iii. Secretary/s and Joint Secretary.
- iv. Finance Secretary.
- v. Library Secretary.
- vi. Five to Ten other Members elected by the General House.

24 Powers and Duties. -- The Executive Committee shall be the incharge of and responsible for the affairs of the Bar Association. It shall have the following powers and duties:--

- i. To employ, to suspend, to reprimand and to dismiss an employee of the Association;
- ii. To fix and modify their emoluments, grades, conditions of service, increments, special allowances;
- iii. Sanction expenditure exceeding Rs. 300/-;
- iv. To cause to appoint an Auditor;
- v. To impose an emergent subscription of donation to meet extraordinary expenses;
- vi. To maintain such establishment for the Association as it may deem necessary;
- vii. The Executive Committee shall examine the statements of income and expenditure as and when it may deem necessary and shall submit to the General House for its approval;
- viii. The Executive Committee or the President shall supervise to see cleanliness and higenic condition of the Bar Canteen. It shall also fix rates of commodities to be supplied to the Members;

- ix. The Executive Committee shall enquire and report on all matters referred to it by the President relating to the conduct of the Members of the Association, of the clerks/munshies of members of the Bar Association or an employee of the Bar Association and shall ask the individual effected to appear before it and shall refer the matter to the General House, if the decision of the Executive Committee is unconstitutional and relief is denied;
- x. To initiate proceedings against the touts and disreputed persons;
- xi. To check the record of the Library books;

25 **Finance Secretary.—**

- I. The Finance Secretary shall prepare the budget, for the year .showing expected income and expenditure for three years;
- II. the Finance Secretary shall prepare quarterly reports for the approval of the Executive Committee; and
- III. the Finance Secretary shall report for action to the President of any defalcation or misappropriation found in the accounts.

26 **Library Committee.--** The Library Committee shall consist of three senior Members of the Bar Association and shall be responsible:-

- a) To check all books issueable and non-issueable;
- b) To check if the books are properly issued and received back in time; and
- c) To suggest action against the defaulting members.

GENERAL MEETINGS OF THE HOUSE

- 27 A general meeting of the House shall be convened by the President for the disposal of all matters for which its approval or sanction is necessary under the Rules.

- 28 President and in his absence the Vice-President, shall convene a meeting of the Bar Association requisitioned in writing by at least 100 members and in case of a Bar Association having more than five hundred members on roll, by thirty members Within seven days of the requisition but in case the requisitioned meeting is not convened within the prescribed time than the requisitionists may convene the requisitioned meeting.
- 29 All authority under the rules shall vest in the General House of the Bar Association as considered by the Members assembled in the General Meeting. The House shall act through the Executive Committee, annually elected under the rules by the Members of the Association.
- 30 At the first meeting of the General House to be convened through the Executive Committee, within one month of the commencement of the term, the Finance Secretary, through Executive Committee shall present the annual budget of the Association.
- 31 The budgetary funds, so allocated, shall not be varied, reduced or increased except with the consent of the General House.
- 32 The annual General Meeting of the House shall be held in December every year for the approval of the report on the annual accounts and the performance of the Bar Association.
- 33 The Secretary shall place on table copies of all the relevant documents to be prescribed before the House a week before the discussion, for the information of the members.
- 34 No information in respect of any activity or Event of the Bar shall be circulated by any member generally to all Bar members Except by the secretary or the president of the concerned Bar.

- 35 No lawyer would arrange or Manage any gathering in shape of procession for fulfillment of any demand except by the Executive Committee.

NOTICE OF MEETINGS

- 36 Not less than seven days notice shall be given to members of the Bar for special or General Meetings and, such notices shall be given by:--

- a. Pasting of the notice on the Notice Board of the Bar Association;
- b. by circulating the notice/book register to all the members of the Bar, giving the agenda of the meeting.

Not less than 48 hours notice shall be given to members for an emergent meeting.

- 37 Compliance of above procedure shall not render the proceedings of any meetings as irregular or void on account of failure of notice to any individual member.

QUORUM

- 38 For the meeting of the Committee, the quorum shall be 1/3rd and for the house 1/3rd or 50% of the total number of members whichever is the less.

PROCEDURE AT THE SPECIAL, GENERAL MEETINGS OF THE HOUSE

- 39 All special or. General Meetings under the rules shall be presided over by the President or in his absence by the Vice-President. In the absence of both, it shall be presided over by the senior member elected by the members, present in the meeting comprising of not less than half or 50 members on Roll, whichever is the less.
- 40 The President or the person presiding over the meeting shall have full authority to regulate the proceedings under the Rules and to maintain order in such manner as he may deem fit.

- 41 All the proceedings of the meetings shall be recorded verbatim in the register by the Secretary and signed by the President or the member presiding.
- 42 All resolutions shall be determined by simple majority votes, when equally divided, the President shall have the casting vote.
- 43 No resolution to question the conduct or character of any member of the Bar or to vary or add to or to amend any Rule of the Association shall be moved in House unless two third members on its roll are present in special or general meeting convened for the said purpose. No resolution shall be deemed to have been carried or passed unless not less than three fourth of the members present shall have voted for the same.
- 44 In case any resolution is moved regarding the conduct of a member, the votes shall be by secret ballots. Ballots signed and dated by the President shall be distributed to the members present who shall write on the reverse of it "yes or no". The members shall cast their individual votes in the ballot box. The decision shall be announced by the President who shall communicate it to the Bar Council if it is adverse to the member, for action.
- 45 All other matters brought before the General House shall be decided by majority and shall be binding on all the members of the Association. Such voting shall ordinarily be by show of hands except in any particular case the President or the majority of members present may decide this voting to take place by ballot.

ELECTIONS

- 46 The Annual elections of the Bar Associations shall be held under the supervision of the Election Board on 2nd Saturday of January each year for the District Bar Association and on the last Saturday of February of Each year for the High Court Bar Association, and in case the Holiday falls on Saturday, then prior to the days on which the Holiday(s) fall. All the office bearer of the Association Mentioned in the Rules/regulations shall be elected by the members of the Association who had been

declared eligible voters in the list provided by the Executive committee of the Bar Council subject to the fulfillment of the conditions prescribed in second proviso to the regulations and placed on the Notice Board on the 15th December each year by the President.

Provided further that the President shall publish a list of defaulters on 15th October, who shall clear their dues by 31st October. The President shall paste the final list on the Notice Board of the Bar Association on 1st November and shall ensure to furnish to the Bar Council office list of members of the Bar before or on 5th November failing which he shall be guilty of misconduct. However, an advocate, whose name is not included in the list published by the President, may prefer appeal to the Executive Committee of the Bar Council, till 15th November, whose decision in this respect shall be final.

- ~~47~~ The President shall constitute an Election Board consisting of Chairman and two other members, seven days before the schedule of annual election is announced by the Executive Committee. The Election Board shall consist of three senior members of the Association to conduct the annual election and to decide all election issues. It shall remain in office for three months.
- ~~48~~ in case of re-election under the Rules, the Election Board constituted under clause 47 shall continue to function till the final results of the Elections.
- ~~49~~ All issues shall be decided by majority and all proceedings shall be in writing and open to inspection by any member of the Bar after the final decision of the Election Board.
- ~~50~~ The Election Board shall maintain secrecy of ballot and shall assure its free and voluntary exercise of the right to vote.
- ~~51~~ The Election Board shall follow the schedule of the Annual Election announced by the Executive Committee.

- 52 The contesting candidate for an office shall be proposed and seconded in writing by two eligible voters respectively and accepted in writing by the candidate and signed and dated.
- 53 A proposal shall relate only to One candidate and shall be invalid if it relates to more than one.
- 54 The contesting candidate himself, his proposer or seconder shall submit the nomination paper or papers to the Election Board. The Election Board or any other person specifically authorized by him in this behalf shall note on each proposal as soon as it is received, its number as well as the time and the date on which it is received.
- 55 The Election Board, after the expiry of time fixed for submission of the nomination papers shall paste on the Notice Board complete list of nomination papers received for each office, the name of the contesting candidates, their proposers and seconders and the time of receipt of every such nomination.
- 56 On the date and time fixed in the Schedule the Election Board shall scrutinize and examine all the nomination papers for all the offices in the presence of the contesting candidates, their proposers, seconders or their duly appointed agents of the contestants.
- 57 The Election Board shall accept the nomination papers if these were found to be in order. The Election Board shall paste on the Notice Board, the list of valid nomination papers.
- 58 A candidate may withdraw his candidature before the poll is held.
- 59 The candidate for the office, for which there is no other contesting candidate and his nomination had been accepted as valid nomination, the candidate shall be declared as elected for that office by the Election Board,
- 60 The Election Board shall arrange the ballot papers and the ballot box for each office in the manner deemed fit and proper to the Board.

- 61 On the date and time fixed for the election, the Election Board shall give two each eligible voter his ballot paper signed_ by the Chairman Election Board one by one and obtain his signatures on the voters list. Each such voter shall get ballot paper giving the names of each contesting candidates for each office and the eligible voter shall be required to cross mark (x) for his choice of candidate for each office.

Provided on the production of his identity card issued by the Bar Council or Bar Association as prescribed in the rule 175-K of the Pakistan legal practitioner and Bar Council Rules 1976.

- 62 The eligible voter shall cast his vote for each contested office secretly and with full sense of responsibility to the prestige, honour and independence of his profession.
- 63 At the close of the Election, the Election Board shall separately count votes for each contested office in the presence of the candidate or his authorized agent.
- 64 After counting votes for each office the Election Board shall immediately report in writing the result to the President who shall immediately announce it.

ELECTION PETITIONS

- 65 On the application of any eligible voter that there is reasonable evidence that elections as a whole or election of a particular office is void, the Executive Committee of the Bar Council, shall inquire into the allegations and decide the issue after giving full opportunity to the parties concerned. This provision is also applicable to the pre election proceedings.
- 66 The Election as a whole or the election of individual member shall be declared void under the following circumstances:--
- a. It has been established that the candidate or with his connivance or consent someone or an eligible voter had paid on behalf of eligible voter or voters of the

Association, his annual or part of annual subscription or any amount due of such voter or voters.

- b. The candidate or with his connivance or consent, an advocate or person, not being on the Roll of Bar Association previously, is got admitted as eligible voter prior to the date of election on payment with an intent to secure vote.
 - c. The candidate, his proposer or seconder were not the eligible voters on the relevant date.
 - d. The candidate or his proposer or seconder was debarred from the use of library books for reasons of loss or damage of books or for failure to return them in time fixed by Library Sub-Committee.
 - e. Where the election rules or any instructions or orders issued by the Bar Council have been violated.
67. In case the election as a whole has been declared void or the election of a particular office bearer has been set-aside, re-election shall be held within 21 days in accordance with the Rules.
68. If the annual election is not held according to the Rules, all office Holders of the Bar Association in office shall cease to hold office and thereafter any act done by or any action taken by them or any one of them, shall be illegal and void. Under the circumstances mentioned in aforesaid rule on the requisition of any member of the Association, the Special General Meeting of the House shall be called to elect interim President who shall hold Annual General Elections within one month of his election according to the Rules and the Election so held shall be a valid election of the office bearers of the Association. The interim President shall cease to hold the office thereafter.

LIBRARY RULES

69. The Library Committee shall be responsible for the efficient and proper maintenance of the Bar Library and for effective control of it according to the Rules.

The Committee shall consist of three senior members of the Association appointed by the President.

70 The Committee shall check all the books and registers after every three months and shall submit its report to the President regarding the deficiency of the library, books lost or damaged and the members responsible for such loss or damage and the action taken against the member under the Rules.

71 The Sub Committee shall classify books:--

- a. to be issued to members for study in the library as "Texts";
- b. Books to be issued and removed from the library for reference of citation before the Courts as "Reference Books".

The following books shall not be removed from the library and be classified as Texts.

- a. (i) All text books,
(ii) All Digests.
- b. All Journals and reporters shall be classified as "Reference Books"
i.e. PLD, PLJ, P.Cr,LJ., SCMR, Law Notes, AIR Civil Cases, NLR, etc.

72 The librarian shall issue books to the members on their library cards which shall be issued to all the members of the Association or according to the directions of the President.

The librarian shall issue books classified as "Text" but shall not permit them to be removed from the library. The books classified as "Reference Books" shall be issued to members and shall be allowed to be removed from the library.

73 The member shall be allowed to keep books issued to him classified as "Reference Books" for three days after which a fine of Rs.10/- shall be levied for each book per day.

74 The member shall be responsible for the up-keep of books issued to him and for its return to the librarian within the specified time. The member shall be responsible for the books lost or damaged for which he shall be liable to replace the books or to pay its price which shall be determined by the Library Sub-Committee.

- 75 The librarian shall report to the Library Sub-Committee of the member contravening any Library Rule of failing to return the books issued to him within a week of the date of its issuance or failing to replace the books lost or to pay its price as determined by the Library Sub-Committee.
- 76 On the report of the librarian, the Library Sub-Committee shall declare the member not to be entitled to the issuance of the library books until he complies with the Rules or returns the books or replaces them or pays their price.
- 77 The librarian shall not issue any book to the defaulting member or "declared defaulter" under Rule 9 of the Association Rules.
- 78 The library Sub-Committee shall publish the list of defaulting members and paste it on the Notice Board. The Sub-Committee shall supply the list of defaulting members to the Secretary for the preparation of eligible voters list by the 20th October each year.
- 79 All the fines imposed under the rules or price of books, lost or damaged shall be treated, added and realized as an arrear, of the Bar Association for the proposes of debarring the member from the Association and for further action under the Constitution by the Bar Council. The Librarian shall maintain a register "Fine Register" for fine realized or money paid for books damaged or books lost by the defaulting members.
- 80 No member shall be entitled to the issuance of any library book if he is declared as the defaulting member under Rule 73.
- 81 No book shall be issued to any member if the librarian has reasons to believe that the book is intended for the use of defaulting member or "declared defaulter". The librarian shall inform such cases to the Library sub-Committee for immediate action.
- 82 The librarian shall maintain the following Registers:--
1. Register of Texts.
 2. Register of Digests.
 3. Register of Reference Books.
 4. Register of Various Journals and Reports.

- a) PLD
- b) SCMR
- c) PTD
- d) PLC
- e) PLS
- f) CLC
- g) A.I.R
- h) P.Cr.LJ
- i) CLC
- j) NLR

- 5. Register of Fines.
- 6. Register of Defaulter Members.

83 The librarian shall enter all new books purchased by the Sub-Committee the Bar Association or donated by anyone in various registers and circulate their titles to all the Members for their information and paste the list of new arrivals on the Notice Board of the Library.

84 Non-observance or violation of the provisions of the Regulations of 2017, by any Advocate shall be deemed to be professional misconduct making him liable for disciplinary action.

<----->